

Hornsea & District u3a Committee Meeting

Tuesday 25th April 2023, 10am

at 44, Tansley Lane, Hornsea

Present: Jane Hardman – Chair, Kath Connor – Treasurer, Sue Gray – Secretary, Sheila Ellis – Membership Secretary, Barbara Cowan – Welfare Officer, Adam Wilkinson – Publicity Officer, Ken Hooper – Co-opted Committee Member and Communications Officer

1. Apologies: Hazel Adamson, Brian Clarvis, Keith Tucker

2. Minutes of meeting held on Tuesday 28th March

The minutes were approved and will be signed, filed and added to the website.

3. Matters arising from the minutes

4b) Jane emailed all members to remind them about subscription renewal. She read out a nice reply from a long standing member who will join again.

4. Chair's Report

a) Jane thought the membership renewal meeting had gone well with the ukulele band and a quiz provided by Paule. Barbara mentioned that the band had messaged her to say how well they were looked after by Elaine. The band would not take any payment as they are a charity.

b) Hazel and Keith the Group Co-ordinator are unable to be at the Group Contacts meeting planned for Wednesday 26th April. Discussion followed and it was decided to cancel the meeting.

Action: Sue will let all the group contacts know and ask Keith to cancel our booking with the ex-servicemen's club.

c) Jane was praised by the committee for her email sent to members reminding them

to renew.

5. Treasurer's Report

There has been no progress with Gift Aid.

Action: Ken and Kath will get together to try and sort it out.

6. Secretary's Report

a) Sue asked Ken for another set of inks.

Action: Ken will buy more ink.

b) A Recruitment and Retention workshop being held in Leeds by YAHR after their AGM on 5TH May and a Groups workshop on 10th May were mentioned.

c) The outcomes of previous workshops and events can be viewed on the YAHR website.

7. Membership Secretary's Report

a) Sheila thought that the separate tables for different parts of the alphabet worked, but we should have a separate table for new members next year.

b) She handed out updated badges to the committee.

c) So far 153 members have renewed.

d) Sheila asked what we do about members who do not renew.

Action: Jane will send an email to members about renewing membership.

Action: It was agreed Sheila should acknowledge receipt of membership payments by email.

e) Sheila suggested that we should add to the membership form that if members would like their membership card posting to them they should send a stamped addressed envelope to the membership secretary. This was agreed.

8. Group Co-ordinator's Report

Neither Hazel nor Keith were in the meeting.

9. Communications Officer's Report

- a) Two spare laptops have been distributed to the committee.
- b) Ken asked that group contacts should look at the rolling screen and check the content.

Action: Ken will send an email to group contacts re the above.

- c) Sue mentioned that she had a new printer in her garage if anyone would like it.
No one wanted it.
- d) Adam suggested starting a WhatsApp group for committee members. We all agreed.

Action: Adam will organise a WhatsApp group.

10. Speaker Seeker's Report

Hazel and Brian were not at the meeting.

11. Welfare Officer's Report

- a) The American member for whom Barbara wrote a letter of support has a meeting with the authorities arranged.
- b) Barbara suggested a "buddy system" at monthly meetings to help show new members how our u3a works, particularly those new to the area, and suggested Paddy and Rosemary might do this.

Action: Barbara will ask Paddy and Rosemary if they would be prepared to do this.

- c) She asked that "and volunteers" be added to the Welfare agenda item.

Action: Sue will add this to the next agenda.

- d) The introduction of a raffle was discussed. It was suggested that Elaine might sell tickets at the monthly meetings for £1 a strip.

Action: Barbara to ask Elaine if she will do this.

Action: Sue will provide a bucket.

12. Publicity Officer's Report

a) Adam has been in touch with Selby u3a who have sent him their leaflet. He thinks that we should provide members with more information about groups. He suggested there could be a short slot at monthly meetings for group contacts to talk about their group. This was started last year but hadn't continued. Discussion. Sue suggested more emphasis on the groups on the display board.

Action: It was decided to try putting the display board at the front next to the refreshments table.

b) Kath suggested information on the back of the speaker leaflet should be about our interest groups, not committee members contact details. Everyone agreed.

Action: Ken to note for next speaker leaflet.

c) Sue gave Adam a business type card produced by Bridlington u3a.

13. Preparations for May monthly meeting

Signing in – Sue and possibly Ross.

(Ted will help on the groups table)

Action: Barbara will ask Ross if she will do this.

Adam suggested we might have one sheet for the year. Easier to see fluctuations.

Sheila and Ken discussed adding membership list to the Cloud.

Meet & Greet – Barbara, Elaine and Pat

Membership – Sheila

Group tables – Hazel, Keith and Ted

Refreshments – Sue Morley and Sarah Eggleston

Raffle – Elaine? **Action: Barbara will ring and ask Elaine**

Raffle discussed. Jane asked for £10-£15 change.

Action: Adam said he would provide change.

Kath is willing to help with the raffle.

14. Any other business

Kath would like us to discuss the membership subscription charge.

Action: Jane asked for this to go under the Treasurer's Report for next time.

15. Next meeting – Tuesday May 30th at Sheila's home

The meeting ended at 11.20am