

Hornsea & District u3a Committee Meeting

Tuesday 29th August 2023, 10am at

44 Tansley Lane, Hornsea

Present: Jane Hardman – Chair, Hazel Adamson – Vice – Chair, Joint Groups Co-ordinator and Joint Speaker Seeker, Kath Connor – Treasurer, Sue Gray – Secretary, Sheila Ellis – Membership Secretary, Keith Tucker – Joint Groups Co-ordinator, Adam Wilkinson – Publicity Officer, Ken Hooper – Co-opted Committee Member and Communications Officer

1. Apologies: Barbara Cowan, Brian Clarvis

2. Minutes of meeting held Tuesday 27th June

Minutes accepted and will be signed, filed and entered on website.

3. Matters arising from the meeting

Chair – Jane sent emails to 23 members who had not renewed. She has had some favourable replies which she passed round.

Treasurer – **Action: Jane would like Adam to go over the Dogger Bank grant evaluation with her.**

Any other Business – **Action: Sue will buy 10 packs of pens for HOT event.**

Policies - Action: Adam and Sue will look at our u3a policies.

Hazel has not yet found a suitable place in Hornsea for our Christmas lunch.

Action: Keith will look in to the Golf Club as a possible venue.

4. Minutes of informal meeting held Wednesday 26th July

Minutes accepted and will be signed, filed and entered on website.

5. Matters arising from the meeting

a) HOT event rota: set up table at 9.15 – Jane, Adam, Sue & maybe others, morning - Barbara & Adam, afternoon - Ken, Kath H, Kath C and Sheila, Sue & Ted will arrive in time to take display down.

b) We will buy our own sweatshirt if we want one.

c) 2 wrapped bottles to be provided by each organisation.

Action: Jane will organise a bottle of wine and a non- alcoholic drink.

d) **Action: Ken will bring correction slips to next week's meeting and they will be applied in spare moments.**

e) **Action: Adam asked Sue to print some A5 posters for the event.**

f) **Action: Ken will help Sue print new flags for our display board.**

6. Chair's Report

a) Jane has joined the Chairs forum on the internet. She has also joined another FaceBook forum "U3a fit for the future". Any committee member can join this.

b) Adam asked who is leaving the committee at the November AGM.

Sue finishes her term of office then and will go. Ken will also finish, but he will continue as Communications Officer.

Action: Jane will contact Brian.

7. Treasurer's Report

a) Our finances are healthy.

b) Still no invoice has been received from Community News.

c) Jane enquired whether we have excess funds. Kath assured her we don't.

8. Secretary's Report

- a) Sue said that the September committee would be her last, as she will be away for the October one. She will organise the AGM and see the documentation is circulated in time. In future she is happy to help out where needed and will continue to look after the group pages on the website.
- b) **Action: Please will Ken order a set of printer inks and a cyan colour.**
- c) She will make a general poster for our u3a to be distributed after the HOT event.
- d) An email has been received about an ERYC "Safe and Sound" grant for window locks, doorbell viewers etc which is available to qualifying people. It was decided to put their poster on our FaceBook page and display it on the notice board at the next monthly meeting. Jane will also mention it in the business section of the meeting.

9. Membership Secretary's Report

- a) We have 202 members.
- b) Sheila has revamped the membership form which was passed round for comment. Jane suggested leaving more space for the volunteer's experience area.
- c) Ken has tried making a form which can be filled in online, but it comes out as a spreadsheet.
- d) Whether we should increase the membership fee was discussed.
Decision was no.
- e) Sheila will adjust the form and send to Ken.

10. Group Co-ordinator's Report

a) A member has a set of hand bells and has suggested that a group might be formed.

Action: Hazel will put a board out for this at next Tuesday's meeting.

b) Jane reported that the French group has folded.

11. Communications Officer's Report

a) Ken has bought two sets of portable speakers for group use.

The garden group say they do not need speakers, but we wondered whether they appreciate that speakers will help the hard of hearing.

b) Storage of equipment is becoming a problem. Should we rent a space? Men in Sheds, Kidd's removals were suggested.

Action: Ken will look into storage options.

c) It was suggested we could lend out our portable speaker systems.

d) Kath said that we should inform Group Contacts that we have the portable speaker systems.

12. Speaker Seekers Report

a) Hazel reported that speakers are booked up to March 2025. A possible "Sewing Bee" speaker is being looked into.

b) She wonders why we do not have a meeting in August. Perhaps we could have a meeting with entertainment? Eg an adult magician – Hazel knows someone.

Action: Jane will find out whether we could have the Floral Hall in August.

13. Welfare and Volunteer Officer's Report

In Barbara's absence Jane has sent out two cards.

14. Publicity Officer's Report

a) Adam asked us to send him photos of group activities for our FaceBook page.

b) Action: Posters for the HOT event will be distributed.

c) The walk in Hull with Paul Schofield had been very good.

15. Preparations for September meeting

Set up for Speaker – usual people unavailable so Keith with help from Ted if necessary. Jane will bring laptop and we will try out new speakers.

Signing in - Sue & Kath if it gets busy

Meet & Greet - Barbara & Pat

Membership - Sheila

Group tables - Hazel & Keith

Refreshments - Sue M & Rosemary B

Raffle - Hazel

Vote of thanks - Jane

16. Any other business

a) Adam asked Jane for a slot in the business part of the meeting to ask for volunteers for the museum, particularly actors for the school room re-enactments.

b) Action: Jane will tell the meeting that the Secretary is finishing at the

AGM in November and ask for a volunteer or volunteers to take on this role or act as Minute Taker and Assistant Secretary.

17. Next Meeting

Tuesday 26th September 2023 at Sheila's home – 44 Tansley Lane at 10am