

## **Hornsea & District U3A Committee Meeting**

**Tuesday 29<sup>th</sup> September 2020, 10.30am**

**23 Tranmere Park, Hornsea**

**Present:** Jane Hardman – Acting Chair, Sue Gray – Secretary, Suzanne Keam – Acting Treasurer, Paule Senior – Membership Secretary, Ken Hooper – Communications Officer

**1. Apologies:** Barbara Cowan, Rita Bremer, Hazel Adamson, Brian Clarvis

**2. Minutes of meeting held Tuesday 25<sup>th</sup> August**

The minutes were accepted and a copy will be added to the website.

**3. Matters arising from the minutes**

**4.1)** Jane had sent off an application to join the national U3A's High Street Project but did not get a reply.

**4. Acting Chair's Report**

1. Jane had received the latest Covid-19 instructions from The Third Age Trust.
2. There was discussion on our decision to suspend collection of the annual subscription. It was agreed that this was the right decision for our U3A.

## 5. Acting Treasurer's Report

1. Our bank balance remains healthy.
2. Ken has restored the programmes on the Treasurer's U3A laptop with the help of Dave Tribe.

**Action: Ken will update the account details on the laptop.**

3. A cheque was written for Barbara's expenses.
4. Suzanne will look after any receipts.

## 6. Secretary's Report

1. The annual Remembrance Sunday Service in Hornsea Memorial Gardens will be much reduced this year with only a few dignitaries laying their wreaths. A service will be held in St Nicholas's church to which representatives of the major local organisations will be invited. Jane agreed to attend on our behalf. The invitation and our wreath will be delivered to Sue's home.

**Action: We agreed on an amount to donate for the wreath.**

2. Sue mentioned that the Third Age Trust AGM was taking place that morning via Zoom.
3. Some U3A's have been having speakers via Zoom or YouTube. We discussed whether we should do this and the consensus was that there would not be enough interest.
5. **Action: Sue, Ken and Paule will organise and distribute the Chair's monthly letter and Bite Size newsletter to our members without email.**

## 7. Communication's Officer's Report

1. The Treasurer's laptop is now working well and uses Quicken software.
2. **Action: Suzanne asked Ken to help her for a while to which he agreed.**

## **8. Group Co-ordinator's Report**

Hazel was not in the meeting.

1. Sue mentioned that Lunch Group 2 has restarted in an informal way.
2. Paule said that about 7 were attending Canasta at Lucien's.

**Action: Jane will ring the group contacts.**

## **9. Publicity Officer's Report**

There was nothing to report.

## **10. Membership Officer's Report**

Paule had received the Direct Mail submission window instructions for Third Age Matters. Several committee members said they no longer wish to receive the magazine.

## **11. Speaker Seeker's Report**

Brian has cancelled the November speaker.

Hazel has cancelled the Christmas Choir for December and rebooked it for to next year.

## **12. Welfare Officer's Report**

Barbara was not in the meeting. Jane reported on her behalf and told us that a longstanding member has sadly died and another has had an operation. Appropriate cards have been sent.

**13. Any other business**

Paule asked whether the church will be having Christmas trees decorated by local organisations this year.

**Action: Jane will find out.**

**14. Next Meeting – Tuesday 27<sup>th</sup> October 2020 at 14, Tansley Lane, Hornsea**