

Hornsea & District U3A Zoom Committee Meeting

Tuesday 27th October 2020, 10.30am

Present: Jane Hardman – Acting Chair, Sue Gray – Secretary, Suzanne Keam – Acting Treasurer, Ken Hooper – Communications Officer, Hazel Adamson – Groups Co-ordinator

1. Apologies: Rita Bremer, Brian Clarvis, Barbara Cowan, Paule Senior

2. Minutes of meeting held on Tuesday 29th September 2020

These were accepted and will be signed, filed and a copy added to the website.

3. Matters arising from the minutes

5.2) Ken has updated the account details on the Treasurer's laptop.

6.5) The Chair's monthly letter to members without email had been sent for September. The National U3A Monthly newsletter that contains the Bitesize newsletter for members without email and is sent with Jane's letter, does not arrive until late in the month. So it was decided that Sue should send Jane's letter soon after it appeared in the Community News along with the Bitesize newsletter for the previous month. This will ensure the letter does not become out of date.

Action: Sue will send out Jane's letter and Bitesize Newsletter earlier in the month.

8) Action: Jane will ring the group contacts.

13) Local organisations will be decorating Christmas trees in the church this year. Jane and Linda Sharp will decorate the U3A tree.

4. Chair's Report

- 1) Sue thanked Jane for all her efforts since she took over as Acting Chair in March. The country went into Covid lockdown the week after she agreed to take on the post.
- 2) Jane will represent our U3A at the service for local organisations at St. Nicholas's Church on Remembrance Sunday. Ted will lay the wreath. Sue said that any committee members who would like to be there would be welcome. She would like to invite a few members who were always at the annual ceremony in the Memorial Gardens. The committee agreed to this.
- 3) Jane has had a lot of feedback from her letter in the Community News. Members have been good at sending articles and photos.

5. Treasurer's Report

- 1) Ken, who is helping Suzanne has updated the account details on the Treasurer's laptop.
- 2) Jane and Suzanne can now sign cheques.
- 3) Ken will contact Dave, the last Treasurer to find out how he did online banking. He has forms from the bank to action this.

Action: Ken to set up online banking for our U3A.

6. Secretary's Report

- 1) Sue mentioned the Winter Learning Programme recently distributed from U3A National Office and e-mailed to our members.
- 2) The new U3A "Brand Centre" was discussed. This aims to give u3a a fresh new look with a new type face, logos etc. Any member interested can register to access it.

Action: Ken as Communications Officer will register to use the Brand Centre.

- 3) New dates for U3A online Zoom tutorials have been announced on the national U3A website.
- 4) There was discussion as to whether we should have an AGM. The Constitution states that we should have an AGM not later than 15 months after the previous one. U3A National Office have said that in these unprecedented times that the Charity Commission are unlikely to intervene if more than 15 months have elapsed. We only have 25 members at present (those who joined in the three months before the subscription collection month of April and who have paid the membership fee to March 2021). Apart from four life members, all other member's subscriptions have been suspended until our u3a can restart. The total membership is 29. Ken suggested that the committee could pay their membership fee which would bring the membership up to 38. Alternatively we could wait until U3A is able to start up again and then have an AGM as soon as possible. A decision was not reached.

7. Communication's Officer's Report

Ken explained the problem with the computer generated labels for Jane's letter which was being mailed to members without email.

Action: Ken will look into this problem and print labels for the October letter ASAP.

8. Group Co-ordinator's Report

Jane thanked Hazel for her email regarding Catherine's article on the Bridge Group.

9. Publicity Officer's Report

There was nothing to report.

10. Membership Officer's Report

There was nothing to report.

11. Speaker Seeker's Report

- 1) Hazel reported that the speakers for next year had been organised.
- 2) There was discussion with Ken, who had organised the printing of the speaker list leaflet last year, as to when we should have the 2021 version printed. Cost was about £125. It was agreed to leave this decision to the next meeting.

Action: Discuss the speaker leaflet at November committee meeting.

- 3) Sue had been asked by Brian whether he should cancel the January speaker as it is unlikely that U3A will be able to restart for a while yet. This decision was also deferred to next month.

Action: Decide whether to cancel January 2021 speaker at November committee meeting.

12. Welfare Officer's Report

Barbara had sent a report:

- 1) She had bought some cards from Jean Sutton. Please let her know of anyone who might appreciate one.
- 2) She had heard from a friend, who is a member of another U3A that had not communicated any information to members during the pandemic. She thanked our committee for keeping communications going.

13. Any other business

There was none.

14. Next meeting – Tuesday 24th November 2020 – will be via Zoom

THE MEETING ENDED at 11.15am