**Hornsea & District u3a Committee Meeting**

**Tuesday 30th January 2024, 10am at**

**Barbara’s home.**

**Present:**  Jane Hardman (Chair), Hazel Adamson (Vice – Chair, Groups Co-ordinator and Speaker Seeker), Kath Connor (Treasurer), Sheila Ellis (Membership), Barbara Cowan (Welfare and Volunteer Officer), Adam Wilkinson (Publicity Officer), Rosemarie Bishop (Committee Member), Paddy Thompson (Committee Member), Malcolm Way (Minutes Secretary)

**1. Apologies:**

Keith Tucker, who has resigned due to ill health.

**2.** **Minutes of meeting held Friday 5th January 2024**

Accepted and will be signed, filed and to be added to website.

**3. Matters arising from the meeting minutes**

Actions from the minutes have been dealt with.

A coffee morning is planned for April for all members but with focus on the new members specifically.

**4. Chair’s Report**

The January meeting went well despite no refreshments; the speaker was well received.

The Community News page has been completed.

Jane and Adam attended the regional u3a management meeting in Cottingham last week and stated it is always good to meet other u3a members.

**5. Treasurer’s Report**

Kath stated that she is in progress of contacting those organisations to provide stalls at the meetings e.g. The NHS, Solicitors etc.

**Kath will update the Charity commission’s web site regarding the new trustees.**

Christmas lunch on January 16th has been paid for as planned.

4. **The asset register is not yet completed due to a poor response from the members holding assets belonging to the u3a.Action: all committee members are to update the asset register.**

**6. Secretary’s Report**

Adam Wilkinson has now taken up this role.

Certain difficulties have been experienced by Adam/Ken in accessing the i-cloud from the laptop, which may be down to incompatibility and the age of the laptop?

The back page of the new program of speakers etc has passed its initial approval and is with Ken.

Adam, Barbara and Sheila met, then reviewed, the complex u3a policies and agreed the items for publication on the website. The policies have been added to the website. **The policies need to be reviewed annually by the committee.**

Under the heading **“Fit For the future**” the u3a trust plan is to grow the membership from the 400,000 now to 500,000 by 2028.

**Jane stated it should be noted that members of the u3a can work part- time as well as being fully retired.**

Regarding Training for the trustees, as the information is received by the Secretary, he will pass it to the trustees.

**The committee will require a special meeting or additional time at a committee meeting to discuss the changes to the constitution. This must be completed for the November AGM.**

**7. Membership Secretary’s Report**

There are now 248 members.

The new membership forms (300) will be available for the Group co-ordinators meeting in February.

Regarding new members it was agreed by the committee that.

-potential joiners in March will pay £3 as they are guests, they will become full members in April after paying the annual charge of £15.

This sum of £3 is to prevent potential new members having to pay the annual membership (£15) for one month and to cover the u3a meeting costs etc.

All members will then pay the annual membership of £15 in April.

Sheila proposed that new plastic annual membership cards be issued and showed the committee a sample, which was well received.

**It was agreed that this would be reviewed after more information was gathered regarding the set up and operating costs.**

**8. Group Co-ordinators Report**

1. Hazel stated that Rosemarie Bishop will take over the position of Group Co-ordinator from next Tuesday.

2. **It was agreed that an agenda will be produced for the Group Co-ordinators meeting to be held on the 20 th February at 1000 in the Ex-servicemen’s club. All committee members are to attend.**

3. Tai Chi group, Hazel stated that this will be held in the Town Hall on the 12th February at 1000. Hence will be held fortnightly, at present, at a cost of £5 per member per session. Approximately 16 people plan to attend, the Group Leader will be Ann Leach. **Jane will announce this at the February meeting.**

**9. Speaker Seekers Report**

Hazel has arranged speakers until June 2025.

The list of speakers for 2024-2025 is with Ken.

**10. Welfare and Volunteer Officer’s Report**

 Barbara stated that she has arranged new volunteers to assist with the teas and outings.

Regarding the Pac testing, this needs to be done every 2 years.

Barbara has arranged for the Pac testing to be done. This will be completed before the AGM.

**11. Publicity Officer’s Report**

Adam has updated the Facebook page.

**It will be announced at the next meeting that the regional conference will be held in Easingwold on the 22nd to the 25th of July and is open to all.**

**Also, the u3a National Conference will be held in York University on the 18th-20th July. This is the first time the National Conference will be held in the North of England.**

**13. Preparations for February monthly meeting**

Speaker – Confirmed, Hazel

Sign in – Paddy.

Meet and Greet – Pat, Barbara and Elaine

Membership – Sheila.

Group tables – Hazel and Rosemarie

Refreshments – Sue Morley and Margaret Dixon

Raffle – Hazel

Vote of thanks – Paddy

**14. Any other business**

 Christmas Party:

Members were generally very happy with the venue and the format which will be repeated next year. Thanks was given to those who organised the event.

Two representatives of the Hornsea u3a committee have been invited to the Hornsea Civic service on the 13th April, those interested to contact Jane by the 13th March.

The committee were encouraged to read the u3a policy documents.

**15. Next Meeting**

Planned for Tuesday 27th February 1000 at Paddy’s house.

Jane thanked everybody for attending, specifically thanking Barbara for hosting us and supplying the tea and biscuits.

The meeting closed at 1150.