

**Hornsea & District u3a Committee Meeting**  
**Tuesday 26th November 2024 10am**  
**@ 44 Tansley Lane Hornsea**

**Present:** Hazel Adamson (Chair) Adam Wilkinson (Secretary and Publicity)  
Rosemarie Bishop (Group co-ordinator) Sheila Ellis (Membership Secretary) Kath  
Conner (Treasurer) Paddy Thompson (Vice Chair) Jan Richardson (Minute Secretary)

**1/ Apologies:** Barbara Cowan

**2/ Minutes of Meeting on Tuesday 28th October'24:** Agreed

**3/ Matters Arising:** Preferred use of u3a emails when sending emails.  
The committee thanked Jane for her 4.1/2 years as chair.

**4/ Chair Report:** New laptops required. Ken to source. Possibly get a grant  
toward them.  
Ken to source lapel mikes for meetings.

Suggestion box for monthly meetings, for people to put ideas/ suggestions in.  
**Action:** Sheila to produce slips for this.

Produce a list of all volunteers, to recognise the work they do.  
**Action:** Barbara

Discussion on moving the AGM to coincide with annual subscription Day.  
Decided it would create more problems than it solved. A suggestion to start the  
AGM 15 minutes earlier was carried.

Paddy Thompson was proposed to be the new Vice Chair. She agreed.

Ted Gray reported that £34.16 was raised for the British Legion, from the  
poppy appeal.

A concern was raised by a member regarding the monthly raffle. Is it legal to  
offer cash prizes?

A new Speaker Seeker; Grant Finder and possibly a Publicity person are  
needed and will be looked into in January'25.

Each month a group will feature in the Community News article. January'25  
will feature the Dog Walking Group. Information & possible photo needed.

**Action:** Rosemarie to provide.

**5/ Treasurer report:** 66 Tickets sold for Christmas Dinner with places still  
available. Tuesday (3rd) will be the last day for payment for Christmas Dinner.  
Funds in both accounts are Savings Account £4980 and working account  
£3842

## **6./Secretary's report**

Discussion of AGM minutes and minutes agreed.

In January all policies to be reviewed and updated as necessary.

Charity commission trustee forms for the new committee completed.

Hornsea HUB meeting Kath and Adam attending, Offer of a funding workshop. The HUB meeting is good for networking and signposting for people.

ACCORD next meeting 20<sup>th</sup> January role of Treasurer. Feedback following last meeting is that AWAKE u3a had rejoined the Open Door policy.

Adam spoke to Ken about email addresses for Paddy and Jan and request for full list once completed.

YAHR summer school to be mentioned in Chair's email.

Foreign students placement also to be mentioned in Chair's email.

## **7/ Membership Secretary's Report**

250 members 54 new members with broken down figures to establish trends in times of year joining. Popular times are April, September and November.

Membership forms to be updated prior to group co-ordinators meeting in February 2025.

Programme for 2025/6 ready for printing.

**Action** : to liaise with Ken re printing.

New badges to be produced for new roles on committee.

**Action** : Sheila to print badges.

## **8/ Groups Co-ordinator report**

Garden group is up and running for 2025 and what's app information sent to Ken for website,

Dog walking group up and running, 7 attendees, Rosemary to send photos to Hazel, they are now meeting twice a month and progressing further afield and is popular. Information sent to Ken for rolling screen .

German group update, attendees and group leader to be confirmed.

Clarification of the £700 grant from the Lions was provided. The funding is to support certain group activities and offset some transport costs (for example theatre trips, outings and specific group trips). All costs need to be supported with invoices.

**Action** : Sheila to buy Mahjong set.

Group co-ordinators meeting to be arranged for February 2025.

**Action** : Rosemarie to source a venue.

## **9/ Speaker Seeker report**

Programme for 2025-26 completed and shown to the committee.

**Action** : Hazel to liaise with Ken.

## **10/ Welfare & Safeguarding Officers report (provided in writing)**

A card has been sent to the family of Jean Sutton following her sudden passing. Jean had been a member for many years and made the cards that were sent out to members. Approximately 200 have been sent over recent years. Funeral arrangement Friday 6<sup>th</sup> Dec at 1.45pm at Hornsea Methodist Church and afterwards at the Bowls club.

Regeneration and funding Group ERYC requested completion of a questionnaire re-future support for East Riding Voluntary and Community Sector.

**Action:** Kath to send financial arrangements in our u3a, with 2 sections to be completed by Barbara.

### **11/ Publicity Officers Report**

Sue Gray is printing more leaflets; new volunteers always needed with possible experience and skill sets.

**12./ Set up for choir** 9.30am need to set up sound system before meeting, Choir to be paid £75.00 cash or cheque

Paddy - signing in

Barbara- meet and greet

Shiela - membership

Rosemary - tables

Tea Ladies - Sue Morley and Anita Briggs.

Mince pies have been requested from the Floral Hall

Raffle - Jane Hardman

### **13/ AOB**

The u3a Christmas Tree for Lights Night at St. Nicholas Church will once again be decorated by Linda Sharp.

Volunteers: we have a few more members helping at monthly meetings which is very welcome.

Next meeting at Rosemarie's

Meeting closed 12.17pm