

Hornsea & District u3a Committee Meeting

Tuesday 28th March 2023,10am

at 23, Tranmere Park, Hornsea

Present: Jane Hardman – Chair, Hazel Adamson – Vice – Chair, Joint Groups Co-ordinator and Joint Speaker Seeker, Kath Connor – Treasurer, Sue Gray – Secretary, Paule Senior – Membership Secretary, Barbara Cowan – Welfare Officer, Brian Clarvis – Joint Speaker Seeker, Keith Tucker – Joint Groups Co-ordinator, Adam Wilkinson – Publicity Officer, Ken Hooper – Co-opted Committee Member and Communications Officer, Sheila Ellis – Prospective Membership Secretary

1. Apologies: None

2. Minutes of meeting held on Tuesday 28th February

The minutes were approved and will be signed, filed and added to the website.

3. Matters arising from the minutes

3-8a) Keith has booked the Ex-Servicemen's Club for the Group Contacts meeting on Wednesday 26th April, 10-12am. Car registrations will need be collected to avoid fines. Keith suggested only the Chair and Secretary should sit at the front.

Action: Hazel asked Sue to print some more Group Leader's handbooks for the meeting.

10) Hazel will approach the local Secondary School nearer the time.

4. Chair's Report

a) Jane was pleased to report an increase in attendance at the last two

monthly meetings. 127 at the February meeting.

- b) **Action: Jane will email members and remind them that the next meeting is subscription renewal.**
- c) Paule suggested advertising the next meeting on the display board.
- d) Jane had been unable to go to the last East Riding Accord meeting so Sue and Ted attended to represent our u3a.

5. Treasurer's Report

- a) Our bank balance is healthy.
- b) Dave Tribe is still listed as the contact for Gift Aid. Kath is looking into the way to change this. She has asked Beverley Treasurer for advice.
- c) A few members have renewed their subscription by BAC's.

6. Secretary's Report

- a) Sue explained that Sheila can take over Paule's time left in office as Membership Secretary which extends to November 2024.
- b) The YAHR Recruitment and Retention Workshop in Leeds on May 5th and Groups workshop on 10th May were mentioned.

7. Membership Secretary's Report

- a) Paule thanked Sheila for taking over from her as Membership Secretary.
- b) Everything was ready for the subs meeting next week.
- c) Paule explained the new membership form which has been updated.
- d) She asked that Group Contacts should take forms to their groups for members who were not at the monthly meeting.
- e) Sheila would like a list of the members of each group.

Action: Sheila asked Hazel to ask Group Contacts to bring a list of their members to the Group Contacts meeting on 24th April.

Action: Hazel will send a reminder about the meeting to Group Contacts after Easter. She will ask them to send a deputy if they cannot attend and possibly bring a second group member.

f) Sue mentioned that the membership form in two places on the website has Paule as Membership Secretary.

8. Group Co-ordinators Report

a) Jane and Keith will buy refreshments for the Group Contacts meeting.

9. Communication's Officer's Report

a) Ken has researched and found a portable sound system costing £200.

Action: Using Ken's research Adam and Barbara will put together an application for a grant from the Hornsea Windfarms East Coast Community Fund for a portable sound system and neck microphone.

b) The Floral Hall have a hearing loop system which Ken will ask the Floral Hall to switch on for next Tuesday's meeting.

c) Brian will not be at the monthly meeting. Ken will be available to help Ruth with her hearing difficulty if necessary.

Action: Sue to remind Ruth about next week's meeting.

d) Sue said that the sound system had worked very well with her hearing difficulty for the last two meetings in particular.

10. Speaker Seekers Report

Brian had been in touch with three possible speakers since our last meeting.

11. Welfare Officer's Report

Barbara asked Jane to help with "meet and greet" as Pat will not be there.

12. Publicity Officer's Report

a) Adam had been in touch with the YAHR Publicity Officer who told him that various pieces of research had been carried out on recruitment.

b) Leaflet for our u3a. Adam passed round an example printed from the u3a Branding website. Very expensive. Signs & Graphics in Seaton could print 2500 for £300. Sue mentioned the Open Day flyer prepared by Ken. Discussion on possible leaflet took place.

Action: Adam will look into producing a trifold leaflet.

Action: ALL - look into what we might put in such a leaflet.

c) Facebook page – Adam suggested Jane's newsletter could go on it?

13. Preparations for April Monthly Meeting

Signing in – Sue & Ted

Meet & Greet – Barbara, Elaine and Jane

Membership renewals – split alphabet between three tables. Give signed in people a membership form then direct to renewal tables. Committee will man the tables. Do we have enough pens?

Action: Kath will buy some pens.

Action: Kath will provide a float for each table for magazine payments.

14. Any other business

- a) Ken asked whether ukulele band would need to plug in.
- b) Kath asked how much we should pay the group. Suggestion of £50.
- c) Paule will send the quiz she has prepared to Jane for printing.
- d) Brian had listened to a u3a online talk with which he was impressed.
- e) Barbara asked if financial support could be given from u3a funds to help with new groups. She suggested ring fencing £100 per new group that needed room hire. It was decided that the u3a would fund any shortfall that may occur, eg with the sewing group and review it in 6 months.
Action: After discussion a trial was proposed for 6 months.
- f) Adam asked Paule if she would be organising the next Christmas meal.
Paule said that she wouldn't be doing this.

15. Next meeting

Tuesday 25th April, 10am at Sheila's home – 44 Tansley Lane, Hornsea

The meeting ended at 12 noon

