

# **HORNSEA & DISTRICT U3A COMMITTEE MEETING**

**TUESDAY 26<sup>TH</sup> APRIL 2022, 10.30am**

**Present:** Jane Hardman – Chair, Kath Connor – Treasurer, Paule Senior – Membership Secretary, Barbara Cowan – Welfare Officer, Keith Tucker – Joint Groups Co-ordinator, Ken Hooper – Co-opted member

**1. Apologies:** Hazel Adamson, Sue Gray and Brian Clarvis.

**2. Minutes of meeting held on Tuesday 29th March**

These were approved, signed and filed. A copy will be added to the website.

**3. Matters arising from the minutes**

Copies of Hazel's updated poster with final alterations seen around the Town.

**Action: A copy needs to be e-mailed to committee members.**

Ken has 'starred' groups on the web site which do not yet have a group leader appointed.

Hazel has asked that group leaders speak to their members about subs.

**4. Chair's Report**

Jane and Sue attended the YAHR meeting. The attendance was poor.

**5. Treasurer's Report**

Our bank balances are healthy. Kath has prepared a quarterly summary of accounts.

Where the U3A ultimately pay for expenses incurred (e.g. hall hire) an invoice must be submitted so that Kath can "put it through the books" in accordance with the rules of the U3A.

**6. Secretary's Report**

Jane proposed that an alternative to a flag, a banner could be bought which could be displayed where ever the U3A had a presence (e.g. The

Floral Hall meetings, etc.) It was agreed that this should be done.

#### **7. Communications Officer's Report**

Mention was made that some information on the web site needed updating.

**Action: Ken to look into this.**

#### **8. Group Co-ordinator's Report**

Keith has booked the Catholic Church Hall for the afternoon of 17<sup>th</sup> May from 2p.m. until 4p.m. and he handed the relevant invoice to the treasurer.

It was reported that the 'subs' day meeting was disappointing and it was agreed that the format needed changing. Jane and the other committee members will talk to group leaders at the May meeting about anything relating to their committee responsibilities. The deaf awareness group has ceased.

#### **9. Membership Secretary's Report**

Paule has designed a new spreadsheet which gives her lots of information at a glance about our members (e.g. how they pay their subs). She added that membership numbers were of little use and will be deleted. New membership cards minus the number will be issued.

#### **10. Speaker Seeker's Report**

Jane stated that Hazel had added one more speaker to the list recently issued.

#### **11. Welfare Officer's Report**

Barbara has sent card to Lynda Sharp.

#### **12. Preparations for May monthly meeting**

Paule has updated the "Guide lines for New Members" sheet she had prepared.

Signing in and membership– Tony and Paule

Meet & Greet – Elaine and Kath

Group Tables - Hazel and Keith

Refreshments – Sue Eggleston and Mary Irving

Speaker requirements - Ken

Hazel to give Vote Of Thanks

**13. Any other Business**

Jane pointed out the inaccurate information about the U3A in the "What's on Hornsea" magazine and she will discuss this with the creators of the publication.

She also felt that the committee should complete a 'Running your U3A' sheet on Strengths and Weaknesses.

It was felt that it would be useful to telephone 'non-attending' members to see how they are.

Jane said that the committee should be aware of what our Policies were and what they covered. Kath to sort out tea, etc for May organisers' meeting

**Action:- Keith to find information on "Seaside FM"**

**14. Next Meeting – Tuesday 31st May, 10.30am at Jane's home.**