

Hornsea & District U3A Committee Meeting

Tuesday 28th August 2018, 10am

at 43 Cheyne Garth

Present: Linda Sharp – Chair, Dave Tribe – Treasurer, Lesley Tribe – Membership Secretary, Sheila Ward – Joint Speaker Seeker, Barbara Cowan – Welfare Officer, Sue Gray – Web Editor (and minute taker), Brian Clarvis – Joint Speaker Seeker and visitor.

1. Apologies

Paule Senior – Co-opted Secretary

2. Minutes of meeting held on Tuesday 31st July 2018

The minutes were signed by the Chair.

Action: The Chair will forward an e version to the Secretary.

3. Matters arising from the meeting held on Tuesday 31st July 2018

4) Actions carried out.

7) Contacts details on the rolling screen will be on the agenda for the Contacts meeting. **Action: Sheila to add this to the Contacts Meeting agenda.**

9) Dave visited the Floral Hall to discuss hall layout.

12) Lesley and Sue are putting together a Privacy Policy for our U3A.

Action: Lesley to send amended policy to Sue to add to the website.

4. Chair's Report

- Members who wish to vote at the National U3A AGM should register on line first.
- The carer problem has been resolved and those concerned have been informed.

Action: All need to watch out for people coming into the Floral Hall at monthly meetings through the cafe entrance and not signing in.

- Audrey and Bernard are stepping down from running Theatre and Outings from the end of November. Linda has replied to them. There followed a discussion on the way forward after November. It may be useful for whoever takes over to be on the committee.

Action: Members data that Audrey and Bernard hold should be deleted and any paperwork shredded. They will need to confirm to Lesley when this has been done.

Action: The committee will present Audrey and Bernard with flowers as a thank you at the December monthly meeting.

- It was agreed that they should be given the opportunity to tell the membership that they are stepping down at the September social meeting.
- Information about the Hull Civic Society Heritage Open Days was circulated.

5. Treasurer's Report

- Less income is coming in apart from new members joining. This means that Gift Aid for this period will be lower. Because our outings organisers are finishing this may mean less money coming in, so our funds may be below the level necessary for us to register as a Charity.
- The accounts for the present period have been completed in draft and passed to the checker.

- All the printing of documents for the AGM has been done and put in envelopes and will be distributed at the September meeting. After the meeting those not collected will be addressed and posted.

Action: Barbara will obtain labels

6. Secretary's Report

In the absence of Paule, Sue went through the Yorkshire And Humber Region notices.

7. Group Coordinator's Report

On behalf of Elaine, Sue reported that so far 16 out of 26 interest group contacts had confirmed that they or a representative will attend the Group Contacts meeting on Friday 21st September.

8. Membership Secretary's Report

- We have 285 members to date.
- Lesley has received the Third Age Matters update form.

9. Speaker Seeker's Report

There may be a problem with the January speaker. Brian has a citizen's quiz which could be used if we are without a speaker.

10. Preparation of Speaker list leaflet

Action: Stephen Sharp will print this. Sheila asked Linda to pass on our thanks.

11. Welfare Officer's Report

Barbara has sent thank you cards to Group Contacts where groups have closed and to other members where appropriate.

12. Web Editor's Report

- 20 out of 27 group contacts have responded with their autumn programmes.
- The dedicated email address hornseau3a.webeditor@gmail.com is now being used for correspondence.

Action: Deaf Awareness to be removed from groups list.

13. Hornsea & District U3A Data Protection Policy

Sheila has a brief list of points.

Action: Lesley will bring 10 copies of Hornsea U3A Privacy Statement to the Contacts Meeting on the 21st September.

14. Any Other Business

- Dave welcomed Brian to the committee as a co-opted member.
- Details for the September social meeting were finalised. Linda will start with a welcome, talk about committee vacancies and ask Bernard to speak about outings.
- Door – Lesley and Sue

Meet and Greet – Barbara and Brian

15. **Next Meeting** - Tuesday 25th September at 43 Cheyne Garth at 10am.