**Hornsea & District u3a Committee Meeting**

**Tuesday 28th November 2023, 10am at**

**20 Tranmere Park, Hornsea**

**Present:**  Hazel Adamson – Vice – Chair, Joint Groups Co-ordinator and Joint Speaker Seeker, Kath Connor – Treasurer, Barbara Cowan – Welfare and Volunteer Officer, Adam Wilkinson – Publicity Officer, Rosemarie Bishop – Committee Member, Paddy Thompson – Committee Member, Malcolm Way Minute Taker

**1. Apologies:** Jane Hardman, Sheila Ellis, Keith Tucker

**2.** **Minutes of meeting held Tuesday 31st October**

Accepted and will be signed, filed and added to website.

**3. Matters arising from the meeting**

Treasurer- The copyright certificate is now with the Treasurer.

The Treasurer is organising for the April meeting representatives from Burstall’s Solicitors, the NHS and E/R Council for the interest of the members.

**4. Chair’s Report (which was given by the Vice Chair)**

1. At the Service of Remembrance on the 12th November Jane and Ted represented the Hornsea U3A in the parade and then laid the wreath.

2. Jane had attended the East riding accord meeting regarding GDPR (Data protection).

**Action; Hazel to contact the group leaders to inform them to delete the data of those no longer part of their group.**

In addition, there was a need to interface with other USA groups where possible, this was a point of information from Jane’s meeting.

3. Keith had raised to Jane about the U3A member from Bridlington who was attending the Indoor Bowls sessions on Fridays’ in Hornsea, as he is not a member of U3A here he should not be part of the bowls group.

**It was agreed that this issue would be reviewed again at the March committee meeting and hopefully resolved then.**

**5. Treasurer’s Report**

1. Kath stated that the copyright certificate runs from August till July and will need to be reviewed again in August.

2. **The Floral Hall will increase the hire charge per meeting from £77 to £85. The Treasurer proposed that we accept this increase. This was seconded by Adam and carried.**

3. Regarding the Christmas lunch on January 16th to be held in the Golf Club at 1200 for 1230, 56 members have requested to attend and 32 have paid with a maximum capacity of 100.

**Kath will collect the money and organise the bookings for the Christmas meal at the December meeting.**

**A raffle needs to be organised and prizes are needed, Jane will be**

**requested to approach Tesco and the Co-op, Kath the Floral Hall, Adam will approach Lucien’s and Rosemarie The Lounge. (See item A.O.B.)**

4. Our finances continue to be healthy.

5. Kath had received from Sue Gray a boxed printer which was surplus to requirements and it was agreed that this would be proposed to be sold at the next meeting for approximately £20. **Action Jane.**

It was also agreed to discuss the other items from the retiring Secretary at the next meeting.

6. The Strollers Group needed a First Aid Kit for £15, which was agreed.

**6. Secretary’s Report**

The position is vacant but will be split into a Minutes Secretary and a Business Secretary.

**7. Membership Secretary’s Report**

Sheila had sent her apologies and thanked all for her card.

There are now 238 members with 1 pending.

**8. Group Co-ordinators Report**

1. A new co-ordinator is required for the Gardening Group or they plan to close and are holding £300 of which £200+ will be used for a speaker and the remainder will be used for a social event.

**Action Jane to mention at the December meeting.**

2. Family History meetings closed, new co-ordinator needed.

3. A new lunch group has started but the co-ordinator is not known.

4. A meeting of the co-ordinators is planned for the 20th February at the Ex Servicemen’s Club from 1000 to 1200 at a cost of £10 per hour.

 **Action Keith to confirm.**

**9. Communication’s Officer’s Report**

This is Vacant but Ken will continue to offer support.

**10. Speaker Seekers Report**

1The Northern Voices will sing carols and some of their own music at the December meeting for approximately 1 hour. Elaine will look after them, an area has been designated.

Mince pies will be provided at the meeting.

2. January 2024 speaker is an author.

**11. Welfare and Volunteer Officer’s Report**

1. Several cards had been sent to members.

**12. Publicity Officer’s Report**

**1. Action: Meeting planned with Sue Gray for updating the Facebook page for January.**

**13. Preparations for December monthly meeting**

Speaker – Elaine will look after the Choir.

Sign in – Adam and Paddy

Meet and Greet – Pat and Barbara

Membership and Bookings for the Christmas Party - Kath

Group tables – Hazel + Keith

Refreshments – Rosemarie + Sue Morley

Raffle – Hazel

Vote of thanks – Jane

**14. Any other business**

1. **Christmas Party:**

Arranged in the Golf Club January 16th 1200 for 1230 until approximately 1600 @ £20 per head.

Music from Paule’s sons at a cost of £180, they will play throughout.

Barbara mentioned a disabled member who is worried about access to venues.

**Action: Keith will find out about Disabled access at the Golf Club.**

**Action: Kath to print the list of the meal requirements of the attendees**

**Action: Hazel/Jane to make an announcement regarding those who have ordered Vegetarian are the only people to take the vegetarian option as these have been specially requested.**

**Action: Rosemarie and Adam will organise the Quiz of 20 questions and a picture quiz.**

**Action: Jane /Hazel to request Raffle prizes for the party at the December meeting.**

**Action: Hazel to request a raffle table and a table plan from the Golf Club.**

**Note: Committee members to arrive at 1130.**

**15. Next Meeting**

Planned for Friday the 5th January 1000 at Barbara’s house, 20 Tranmere Park.

Hazel thanked everybody for attending, specifically Barbara for hosting us and supplying the tea and biscuits.

The meeting closed at 1145.