

Hornsea & District u3a Zoom Committee Meeting

Tuesday 27th April 2021, 10.30am

Present: Jane Hardman – Chair, Hazel Adamson – Vice-Chair, Groups Co-ordinator and Joint Speaker Seeker, Sue Gray – Secretary, Ken Hooper – Communications Officer and Acting Treasurer, Paule Senior – Membership Secretary, Barbara Cowan – Welfare Officer, Brian Clarvis – Joint Speaker Seeker, Suzanne Keam – Committee Member

1. Apologies: Rita Bremer

2. Minutes of meeting held on Tuesday 30th March 2021

These were accepted and will be signed, filed and a copy added to the website.

3. Matters arising from the minutes

4.2) Jane will speak to Fiona.

6.3) Jane and Sue took part in the YAHR Zoom u3a Day meeting on 9th April.

4. Chair's Report

a) Jane had attended a service to commemorate the Duke of Edinburgh on behalf of our u3a.

b) She has also phoned group contacts who had not responded to Hazel's email asking whether they were prepared to continue in the role.

5. Treasurer's Report

i) Purchase of a cupboard for u3a equipment

Ken has found a second hand cupboard which we can buy for £20.

He will see whether this is the right size for our requirements. We have permission to keep it at the Floral Hall.

Action: Ken will investigate whether this cupboard is suitable.

a) Ken screen shared a list of 89 members who have paid their membership subscriptions.

b) Paule updated Ken on another member who has paid recently.
(Suzanne joined the meeting)

c) We owe a couple of members a refund for overpaying.

Action: Ken to give refund to two members.

d) Hazel asked why committee members had paid an extra £3.50 on top of the £10 subscription. Ken explained that it is the amount we pay National u3a Office for each member. It made the committee all members for last year, so they were able to take part in the AGM.

e) Ken told us how much money we have in each account now we have collected some subscriptions for this year.

f) If any committee members have any petty cash please let Ken know how much.

g) Sue informed Ken that she has passed his email address to the Floral Hall for the purpose of invoicing.

h) Hazel asked whether we have had any response to our appeal for a Treasurer. The answer was unfortunately not.

6. Secretary's Report

- a) There was a reminder about the YAHR AGM on Wed 28th April at 10.30am. Registration is necessary.
- b) The Captain Cook Experience will be held 22nd-23rd September. A few places are still available.
- c) The April u3a newsletter is out now. It mentions that a number of online events/talks are available on the national u3a website.
- d) Also mentioned is the "Click and Save" discount scheme giving money off at various shops, which will start soon.

7. Communications Officer's Report

- a) Ken has updated the front page of the website.
- b) Jane asked whether our u3a facebook page is still there.
Ken said that it is. Discussion followed and it was decided to revive the page.

Action: Ken will revive our facebook page

- c) A member had enquired as to when membership cards would be supplied. This was discussed later in the meeting.

8. Group Co-ordinator's Report

- a) Hazel had prepared a list detailing which interest groups would be continuing and which would not.

Action: This list will be sent to all committee members

- b) Hazel has also designed a poster which the committee likes and will be used for publicity. Jane will use it in her June letter for the Hornsea Community News.

Action: The poster will be sent to committee members.

Another Zoom meeting was set up at this point as 45 minutes had elapsed

- c) Jane said that u3a Day is to be held nationally on 2nd June. She thinks this date is too early for us and suggested sometime in August for a local recruitment drive. The committee agreed.

- d) Sue suggested that we could put some of the new design posters around the town which the committee approved.

Action: Sue will try printing some posters from the new Branding section of the national u3a website.

- e) It was agreed that an Open Day event would be part of the August monthly meeting at which the interest groups could show what they do and recruit new members.

9. Membership Secretary's Report

- a) Paule has responded to the Direct Mail submission request from TAT.

- b) She had received nice cards from two members who were grateful that our u3a had kept in touch with members, some not on email.

- c) A letter and a membership card have been sent to members who have paid their subscription by cheque or cash.
- d) Membership cards for members who have paid by bank transfer will be given out at the July meeting. They will also act as a receipt.
- e) Paule asked Ken to buy some more ink for her printer.

Action: Ken to buy more printer ink.

- f) How to refund the few members who had overpaid was discussed.

Action: It was agreed that Ken would refund them at the July meeting.

10. Speaker Seekers Report

- a) Hazel has organised speakers for 2021.
- b) It was decided that it is not worth printing a speaker list for this year.

Action: Ken will advertise the speakers on our facebook page and put it on the website.

- c) It was confirmed that Hazel and Brian are sharing the Speaker Seeker role.

11. Welfare Officer's Report

Barbara is compiling the tea rota for July. Please let her know if you can think of anyone who might be willing to help.

12. Any other business

There was none.

13. Next meeting

Tuesday 25th May 10.30am – 23, Tranmere Park, Hornsea

The meeting ended at 12 noon