

## **Hornsea & District Committee Meeting**

**Tuesday 22<sup>nd</sup> February 2022, 10am**

**Present:** Jane Hardman – Chair, Hazel Adamson – Vice – Chair, Joint Groups Co-ordinator and Joint Speaker Seeker, Kath Connor – Treasurer, Sue Gray – Secretary, Barbara Cowan – Welfare Officer, Brian Clarvis – Joint Speaker Seeker, Keith Tucker – Joint Groups Co - ordinator

**1. Apologies:** Ken Hooper, Paule Senior

**2. Minutes of meeting held on Wednesday 19<sup>th</sup> January**

These were approved and will be signed, filed and a copy added to the website.

**3. Matters arising from the minutes**

There were none.

**4. Chair's Report**

i) The “Welcome Back” social event had been very successful.

ii) The new French Group will start in March.

**Action: Barbara will send Sue the starting date for the Group Page on the website.**

iii) Jane has met with Audrey and Bernard. They agreed that members booking theatre tickets should pay asap and that it was their responsibility to sell their ticket on if unable to go.

iv) Jane has taken part in two Third Age Trust Zoom workshops. One about Interest Groups and the other on running your u3a.

v) Her piece has gone to the Community News with information on our last monthly meeting speaker which she thought was one of the best. We all agreed.

- vi) Jane and Kath had met with a member of staff from ERYC to compile the evidence for the first part of our Community grant.

## 5. Treasurer's Report

### i) Financial Policy Template

A copy taken from the TAT website was given to each committee member.

ii) Banking is now all in Kath's name. Our current finances are good.

iii) Kath has taken part in two Zoom workshops for Treasurers set up by TAT. Jane commented that in a recent Zoom workshop there were opposing views on whether the payments for hiring a bus should go through the Treasurer. Discussion concluded that groups should let their Treasurer know what they are spending.

**Action: We should have a Group Contacts meeting soon to include how to deal with their finances.**

iv) Gift Aid was discussed. Did this need to be done every year? Consensus was that the declaration provided on the application form would be assumed to be continuous unless the member informed the Treasurer of any change.

v) Jane will meet with Kath and Paule next Monday to discuss membership.

**Action: Kath to ask Ken to put on the website an application form for u3a membership which can be completed online.**

Hazel said that we should have paper application forms available at the monthly meeting in April.

vi) Kath told us that a good sum had been collected from the raffle and door money taken at the social event.

vii) We will consider adapting the Financial Policy Document to our u3a at a later date.

## 6. Secretary's Report

i) A TAT Spring Forum will be held in York on Tuesday 22<sup>nd</sup> March where the Chair of TAT, Dr Liz Thackray will talk about her vision for the future of u3a and share ideas. Registration is essential.

- ii) The YAHR Summer School will be held from 25<sup>th</sup> – 28<sup>th</sup> July at The Hawkhills, Easingwold. Information on the YAHR website.

## **7. Communications Officer's Report**

Ken was not at the meeting.

- i) Sue reported that Ken no longer has access to online banking or a bank card.
- ii) He will welcome any group contributions for the rolling screen and website.
- iii) Ken will be at the monthly meeting to set up the screen and PA system.
- iv) Keith pointed out that the daily timetable of groups on the website has the Musical Instrument Group as the Instrument Group. Sue said she will alter this.

## **8. Group Co-ordinator's Report**

- i) The French Group will restart with a new contact in March.
- ii) An Antiques Group is a possibility.

There was a discussion on grant money for groups.

**Action: Hazel will email Group Contacts and ask what money they would like.**

- iii) Kath asked Hazel if she had a list of the members of each group. She has.

**Action: Hazel will send the list to Kath.**

## **9. Membership Secretary's Report**

Paule was not at the meeting.

- i) Sue mentioned that Third Age Matters magazine has increased in price from £3.20 to £3.35.

## **10. Speaker Seeker's Report**

- i) Brian has spoken to next week's speaker.
- ii) Hazel has booked Martin Lloyd as one of next year's speakers.

**Action: Kath suggested that Jane might ask the members at the next monthly meeting whether any of them might give a talk at a monthly meeting.**

## **11. Welfare Officer's Report**

- i) Barbara has sent several cards.
- ii) She suggested having a table for members to put their names forward as volunteers or committee members at the April subs meeting. We all thought this was a good idea.
- iii) Kath put forward the idea of a "buddy" system where established members look after new members when they first join. It was agreed this is something we should do. We will discuss this at the March meeting.

## **12. Preparations for the March monthly meeting.**

Speaker requirements – Brian will deal with this

Signing in – Sue & Ted

Meet & Greet – Kath +

Membership – Paule & Tony

Group tables – Hazel & Keith

Refreshments – Sue M and Elaine

Vote of thanks – Brian

## **13. Any other business**

- i) Membership forms were dealt with earlier in the meeting.
- ii) Kath asked that any committee member who has any u3a assets should send details to her.
- iii) Sue suggested we should put some posters advertising our u3a around the town and surrounding villages. Barbara feels that word of mouth is the best way to get new members, but said that advertising on the caravan sites might be worthwhile. It was decided to use Hazel's poster and some from the u3a Brand website.

**Action: Hazel will send Sue an updated version of her poster.**

**Action: Sue will distribute some posters around the area.**

iv) Jane spoke about the upcoming 40<sup>th</sup> anniversary of u3a. She suggested a picnic for members that could possibly be held in her garden. We could get a £250 grant from u3a.

v) Hornsea Town Council are organising events for the Queen's Platinum Jubilee.

The Museum are holding an event on the Saturday and Jane suggested we should do something too. Sue said we should look into buying or making a flag/banner to advertise our u3a at different events.

**Action: Hazel suggested that the Craft Group might make a banner/flag for us. She will talk to Jean about this.**

**14. Next meeting – Tuesday 29<sup>th</sup> March at Jane's**

**The meeting ended at 11.45am**

do something too.

