

# **Hornsea & District U3A Committee Meeting**

**Tuesday 30<sup>th</sup> April 2019, 10am at**

**18, Shaftesbury Avenue, Hornsea**

**Present:** David Tribe – Chair & Treasurer, Sue Gray – Secretary, Lesley Tribe – Membership Secretary, Paule Senior – Groups Co-ordinator, Ken Hooper – Communications Officer, Brian Clarvis – Joint Speaker Seeker, Hazel Adamson – Joint Speaker Seeker, Barbara Cowan – Welfare Officer, Susan Horne – Publicity Officer, Rita Bremer – Committee Member, Suzanne Keam – Co-opted Committee Member

**1. Apologies:** Sheila Ward

**2. Minutes of meeting held on Tuesday 26<sup>th</sup> March**

3.6.2) Barbara will use her landline phone number as a contact, not her mobile number.

After this amendment the minutes were accepted.

**Action: The amended minutes will be signed by the Chair, filed and added to the website.**

**3. Matters arising from meeting held on Tuesday 26<sup>th</sup> March**

4.3) At the recent YAHR (Yorkshire and the Humber Region) AGM, Dave had mentioned the question regarding U3A's operating as tour operators. The committee seemed to back pedal on this. Dave thinks we need access to the actual policies.

**Action: Carry on as we are with regard to organising trips**

4.5) Rita and Sue did not go to the service for the new Mayor as Susan was unwell.

**Action: Sue will ring and apologise for this.**

6.3) Lesley and Dave have looked at the form and feel it is not clear if anything needs to be changed.

#### **4. Chair's Report**

- 1) National Office are taking notice of member concerns.
- 2) Dave has read the booklet on the origins of U3A. It started in France with a connection to Toulouse University, hence the use of the word university in the title.
- 3) A new committee has been formed by the Third Age Trust on "raising the profile of U3A", possibly after Dave told our YAHR representative, Sue Stokes that by membership numbers U3A is nationally the 18<sup>th</sup> organisation in the country.
- 4) Dave and Lesley had attended the YAHR AGM in Leeds. The afternoon had a useful session on "What do U3A's in Yorkshire want".

A "Health Checks" list for U3A's had been received by YAHR from TAT. Questions asked included whether memberships were renewed, the number of groups as a proportion of the number of members and the number of members who help. All food for thought. Dave felt it had been a good and valuable meeting.

#### **5. Treasurer's Report**

- 1) We now have a functioning on line bank account with Yorkshire Bank, which includes a cheque book and four debit cards. Our account details can be viewed on an app.
- 2) Barbara asked how the Theatre and Outings organisers should pay for a theatre visit. There was discussion on how this should be done.

**Action : Susan's bank card should be used to pay for visits.**

- 3) The draft accounts are nearly finished. These will be sent by email to all members who can receive them.
- 4) The "per capita" fee for the membership from 2018 -2019 has been paid by bank transfer.

## **6. Secretary's Report**

- 1) The public liability insurance certificate is now available. A copy was given to Susan to accompany her Hornsea Carnival application.

There was discussion on how to pay for upcoming visits.

- 2) Documentation had been received from TAT concerning the forthcoming election of directors to TAT. No posts are up for election from Yorkshire and Humber Region (YAHR).
- 3) An updated sheet detailing the roles, functions and responsibilities of trustees had been received.

## **7. Communications Officers Report**

- 1) Ken had removed all worded references to "University of the Third Age" from the website.
- 2) The YAHR website does mention Hornsea and District U3A.
- 3) Sue mentioned that she had problems with word processing on her secretary's laptop. She asked whether it would be ok to install a personal version of Word. It was agreed that she could do this.

**Action: Ken will help Sue with the word processing problems.**

## **8. Groups Co-ordinators Report**

- 1) Paule was pleased that the social monthly meeting had gone well.
- 2) There had been some interest in the new groups she had suggested. The Italian Conversation Group is up and running with Ann Ackerley as Group Contact. She may also try to start a German group. There is some interest in a Wine Appreciation group. Suzanne is interested in taking this on.

**Action: Suzanne to provide a written description of a wine tasting group for the interest group table at the monthly meeting.**

- 3) Rita told us about a "Singing for Pleasure" group that has been started at the Hornsea Community Hub (Parish Hall). This will run on the first and third Wednesday of the month at 1.30pm. Gill will play the piano. Someone asked whether she is a U3A member.

**Action: Rita to find out whether Gill is a U3A member.**

**Action: Barbara suggested that Rita could contact the Alzheimer's Group.**

- 4) Dave mentioned the latest trend of walking sports as a possibility for new groups.

## **9. Theatre and Outings Report**

- 1) Slips with phone numbers of the leaders will be handed out at the start of all trips. The number of a person to be contacted in case of emergency will also be collected for each person going on a trip. U3A next of kin cards were mentioned and it transpired that some committee members did not know about these.

Barbara said that the Gardening Group contacts have a clipboard and collect members phone numbers and emergency contact numbers at the start of each trip.

- 2) Usually two people will be in charge of an outing. It was asked whether their trip could be subsidised.

**Action Point: Dave will look into the rules on subsidising trips for the leaders.**

Sue suggested that members apart from trip organisers and committee members could be responsible for trips if no Theatre and Outings organisers wanted to go.

## **10. Publicity Officers Report**

- 1) Susan has had some volunteers to help erect the gazebo at the carnival.
- 2) Susan and Susanne Jones are working on a publicity leaflet for our U3A.
- 3) Paule suggested having photos illustrating the history of our U3A on display at the 10<sup>th</sup> anniversary celebration.

## **11. Membership Secretary's Report**

- 1) We have 11 new members bringing the total to 331.
- 2) 115 have not yet renewed their subscription. Lesley queried what the procedure should be if it is not paid.

**Action Point: Paule to email all Group Contacts to remind their group members to pay their subscription.**

## **12. Speaker Seekers Report**

- 1) Brian asked for someone to give the vote of thanks at the June meeting.

**Action: Susan agreed to do this.**

- 2) Dates for next year's speakers are flexible at the moment.
- 3) Brian suggested having a monthly meeting when we concentrate on the groups. Possibly with a few groups giving a presentation instead of having a speaker. There was discussion on the subject.
- 4) Sue suggested an idea put to her by a member, that a monthly coffee morning for members and potential members should be held in the Floral Hall Café.

## **13. Welfare Officer's Report**

- 1) Ken had been pleased to receive a get well card made by the Craft Group.
- 2) The Social Prescribing Connector did not attend the April monthly meeting as anticipated. Barbara did not know why.

## **14. Preparations for the AGM**

- 1) The minutes of the October 2018 AGM, a nomination form for the committee and a draft agenda had been prepared for the next AGM in June.
- 2) Dave went through the draft agenda with the committee and a few alterations were made. He will finalise this and the documentation will be sent out by email where possible, or hard copy in time for the AGM.

**Action: Documentation for the AGM on Tuesday June 4th to be sent to all members by the time set out in the constitution.**

### **15. Preparations for the monthly meeting**

- Door – Paule
- Subscription renewals table – Lesley, Pearl and Susanne
- Meet and Greet – Barbara and Brian?
- Interest group tables - Hazel
- Theatre and Outings – Susan and Rita
- Refreshments – Sarah and Jane
- Vote of thanks – tbc

### **16. Any other business**

Barbara gave her apologies for the June monthly meeting.

### **17. Next meeting** - Tuesday 28<sup>th</sup> May 2019 at The Old School House, Catwick

The meeting ended at 12.35pm