

Hornsea & District U3A
Committee Meeting
Tuesday 29th January 2019, 10am
at The Old School House, Catwick

Present: David Tribe – Chair & Treasurer, Sue Gray – Secretary, Lesley Tribe – Membership Secretary, Paule Senior – Groups Co-ordinator, Ken Hooper – Communications Officer, Sheila Ward – Joint Speaker Seeker, Brian Clarvis – Joint Speaker Seeker, Barbara Cowan – Welfare Officer, Susan Horne – Publicity Officer, Rita Bremer – Committee member

1. Apologies: Suzanne Keam, Hazel Adamson

2. Minutes of meeting held on Wednesday 2nd January

4.4) Should read AA, not AAA batteries.

Action: The amended minutes were accepted. They will be signed by the Chair and an e-copy added to the website.

3. Matters arising from meeting held on Wednesday 2nd January 2019

4) A preliminary meeting to discuss the setting up of our U3A was held on 7th July 2009.

13) The equipment list is in progress.

4. Chair's Report

- 1) The post Christmas meal had proved a great success. Dave thanked the organisers and passed round a copy of the thank you letter he had composed for The Barn. The only criticism was that it would have been more sociable if the tables had been put together in bigger groups.
- 2) Our U3A is now a registered charity. Until our income reaches £25,000 per annum the only thing we have to do is make sure the Charity Commission has an up to date list of our trustees.
- 3) The Third Age Trust has asked us to complete a survey about the administration of our U3A.

Action: Dave to complete Third Age Trust survey

- 4) An interesting fact is that the U3A as a whole is 18th in the list of numbers of members of organisations in the UK.

5. Treasurer's Report

- 1) Our U3A is now a registered charity. Yorkshire Bank has asked for the Charity Registration Certificate. We do get a little interest from our account in the bank now that we are a registered charity.
- 2) Yorkshire Bank have found a way round the necessity for two signatures for any payment. The remaining trustees authorise the designated trustees to make transactions. They still require two signatures for cheque payments. Dave hopes that we can arrange for our members to be able to pay their annual subscription on line.
- 3) It was decided that the Chair, Secretary, Communications Officer and Publicity Officer will be signatories and have debit cards with which to make payments.
- 4) It is hoped that Suzanne K will take over the Treasurer post in due course.
- 5) Our finances are in good shape.

6. Secretary's Report

- 1) The latest flyer from YAHR about a visit to a recycling centre was passed round.
- 2) The display board has been reorganised with information about shared learning projects and the YAHR summer school.
- 3) Sue suggested obtaining pamphlets advertising the U3A to be put near the board and in the Hornsea GP's surgery. It was agreed she should order 100.

Action: Sue to order 100 pamphlets

7. Communications Officer's Report

- Ken needs more group contacts to send information for the rolling screen and the website. Paule said she had sent a message to all group contacts with email. Sheila suggested that the contents of such emails should be emphasised. Discussion on how this could be achieved.

8. Publicity Officer's Report

- Dave brought up the subject of the calendar on the U3A page of the Community newspaper. Discussion followed.

Action: At Barbara's suggestion it was decided not to include a calendar, just a contact which should be the website address.

Action: A list of interest groups should be included, with Paule's U3A email address as contact.

9. Groups Co-ordinator's Report

- 1) Lesley raised two queries relating to her canasta group.

10. Membership Secretary's Report

- 1) We have 4 new members bringing the total to 315.
- 2) Our charity number should be on the application form.

Action: Lesley to add charity number and increase in price of the U3A magazine to the U3A application form.

Action: Ken to add the above to the online form.

- 3) The possibility of a new members meeting was mentioned.

Action: To be discussed at the next committee meeting.

- 4) Our Data Policy should be on the website.

Action: Lesley will liaise with Ken over this matter.

11. Speaker Secretaries Report

- 1) Brian asked whether we could increase the price limit for speakers a bit. In view of the fact that speakers who are U3A members talk for free. It was agreed we could.
- 2) We need to begin planning next year's speakers. A Paul Schofield ghost walk was suggested.

12. Welfare Officer's Report

Barbara gave us an update.

13. Theatre & Outings

**(It was decided that this item should be dealt with after
9. Group Co-ordinators Report in future).**

1) Susan, Paule, Barbara and Rita have had a meeting and decided to organise one outing a month. A programme up to September had been compiled. After much discussion which highlighted logistical problems with payments for outings, it was agreed to put everything on hold until we have the new banking procedures in place.

Action: At the monthly meeting Dave will tell members that the sub-committee is working on an outings programme subject to new banking procedures being put in place.

Action: Paule to arrange a meeting of the sub-committee with Audrey and Bernard who have offered their help.

14. Preparation for the Monthly Meeting

- Speaker – has her own laptop, needs screen and stage
- Door – Paule & Sue
- Meet & Greet – Barbara and others
- Interest Table – Susan
- Refreshments – Fran, Jane or Sue M
- Vote of thanks – Brian

15. Any other business

- Discussion around what we should do to celebrate our U3A's 10th Anniversary. A Barn Dance was thought a good idea. Suitable venues and food was suggested. The Golf Club and Skipsea Village Hall were mentioned.

Action: Sue to investigate Skipsea Village Hall as a possible venue.

16. Next Meeting:

**Tuesday 26th February at Ken's – 18, Shaftsbury Avenue,
Hornsea**

The Meeting closed at 12.15pm